

The Board of Commissioners of the City of Hawkinsville, Georgia met in a Regular Meeting, Monday February 6, 2012 at 6:00 p.m. at City Hall with Chairman Henry Cravey presiding.

PRESENT: Chairman Henry Cravey, Vice-Chair James Colson, Shelly Berryhill, Ken Hardy and Phil NeSmith.

Chairman Henry Cravey gave a prayer. All pledged allegiance to the flag of the United States of America.

Chairman Cravey called the meeting to order and welcomed everyone.

MINUTES: Shelly Berryhill motioned to approve the minutes of the January 9, 2012 Organizational Meeting. Phil NeSmith seconded, motion passed.

MINUTES: Shelly Berryhill motioned to approve the minutes of the January 9, 2012 Regular Meeting. James Colson seconded, motion passed.

MINUTES: Shelly Berryhill motioned to approve the minutes of the January 25, 2012 Called Meeting, Appeals Hearing on Alcoholic Beverage License with one change requested by Phil NeSmith, that Fire Chief Leslie Sewell stated that if the alcoholic beverage license were approved there would have to be some rules changed as far as the building occupancy load. Ken Hardy seconded, motion passed.

RESOLUTION SETTING FEES FOR SPECIAL EVENT ALCOHOLIC BEVERAGE PERMITS: Ken Hardy motioned to set the fees at \$50.00 per permit. James Colson seconded, motion passed.

BUSINESS LICENSE: Phil NeSmith motioned to approve the applications for a business license in the names of;

1. JETT AUTO REPAIR
(323 Upper River Rd. auto repairs, Max Jett, owner)
2. FORDHAM ELECTRIC SOUTHEAST
(Cotton Mill Lofts, 100 S. Houston St.- electrical contractor, Von Fordham, president)
3. ADAMS CABLE, INC.
(#4 Progress Ave.- low voltage telecommunications contractor, Wayne B. Adams, owner)
4. PREMIUM LAWN SERVICES, LLC.
(57 Oak Dr.- lawn maintenance, Russ Dunaway, owner)

James Colson seconded, motion passed.

1st READING AMENDMENT TO OCCUPATION/BUSINESS LICENSE ORDINANCE TO INCLUDE REVOCATION PROCESS: Because the ordinance was not ready, Phil NeSmith motioned to table. James Colson seconded, motion to table passed.

2nd reading for approval will be presented at the March 5, 2012 meeting.

1ST READING AMENDING ALCOHOL ORDINANCE APPLICATION AND ADDING NEW SECTION PROCEDURE FOR REVOCATION AND SUSPENSION OF LICENSE, JUDICIAL REVIEW AFTER DENIAL OR REVOCATION:

Attorney David Walker presented for a 1st read explaining the ordinance would delete Section 3-10, Article II, Article III, Division II and Article IV, Division II in their entirety, renumber Section 3-2 through 3-12, adding a new Section 3-2 (a-f, (g) (1-7) Application, adding a new Section 3-3 (a-f) General eligibility requirements and adding a

new Section 3-4 (a-e) Procedure for revocation and suspension of license, judicial review after denial or revocation.
2nd reading for approval will be presented at the March 5, 2012 meeting.

RESOLUTION ADOPTING JOINT COMPREHENSIVE PLAN UPDATE FOR PULASKI COUNTY AND THE CITY OF HAWKINSVILLE: Phil NeSmith motioned to adopt the Resolution updating the Joint Comprehensive Plan for Pulaski County and the City of Hawkinsville. Ken Hardy seconded, motion passed. The document was reviewed by the Georgia Department of Community Affairs and was found to be in compliance with the Local Planning Requirements. Berryhill requested the Joint Consolidation Study Committee get a copy of the plan.

RESOLUTION TO APPLY FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS IN AN AMOUNT UP TO \$500,000.00 FOR WATER INFRASTRUCTURE IMPROVEMENTS: Robert Smith of the Middle Georgia regional Commission explained the area for improvements was Highland Avenue and since Commissioner James Colson resided in the area he would be able to vote. Shelly Berryhill motioned to adopt the Resolution. Phil NeSmith seconded, motion passed. Smith told Commission if the grant was awarded for the \$500,000.00 and the project cost less then the scope could be enlarged.

RESOLUTION TO SUBMIT 2012 LAND AND WATER CONSERVATION FUND PROGRAM GRANT APPLICATION: Shelly Berryhill motioned to adopt the Resolution. Ken Hardy seconded, motion passed. Berryhill explained this would be for a Skate Park.

MEMORANDUM OF INTENT (MOI) BETWEEN THE MIDDLE GEORGIA REGIONAL COMMISSION AND THE CITY: Shelly Berryhill motioned to approve the Memorandum of Intent requesting the assistance of the MGRC in preparing and administering a 2012 “regular round” Community Development Block Grant (CDBG) application. Ken Hardy seconded, motion passed.

RESOLUTION TO APPLY FOR EQUITY FUNDING FROM ONEGEORGIA AUTHORITY: James Colson motioned to adopt a Resolution to prepare or have prepared appropriate documentation required for a formal OneGeorgia Authority Equity Fund application to enhance the production capacity of the Hollingsworth & Vose facility through natural gas infrastructure improvements. Shelly Berryhill seconded, motion passed. The City will commit twenty-percent (20%) of the total project cost or \$9,715.42 towards the development of the natural gas infrastructure project. Manager Murkerson reported received a letter from DCA and can go ahead with the project and expenditure of funds.

Berryhill stated the city has in recent years been awarded over \$3 million in grant funds for different projects and are currently applying for up to \$1 million more and he wanted to commend the Commissioners, Administration and the Middle Georgia Regional Commission for their strategy and commitment in getting these funds.

APPROVE CONTRACTOR RECOMMENDATION ANDERSON ACRES GRADING AND PAVING PROJECT: Phil NeSmith motioned to approve the recommendation from Ocmulgee Site & Environmental Services and award the low bid to Complete Site Services, LLC for \$198,458.05 total bid. James Colson seconded, motion passed. Attorney Walker explained there were no provisions for the Commission to award to another contractor with a small dollar amount above the lowest bidder. This is a Public Works contract and should approve on engineers recommendation.

APPROVE CONTRACTOR RECOMMENDATION HAWKINSVILLE

RIVERWALK PHASE 1 PROJECT: Shelly Berryhill motioned to approve the recommendation from Ocmulgee Site & Environmental Services and award the low bid to Central Georgia Builders, LLC for \$55,066.00 total bid. Ken Hardy seconded, motion passed. The grant funds are for \$131,000 with a match of \$30,000, so the scope of the project can be increased.

GMA DISTRICT 6 OFFICER RECOMMENDATION: With Shelly Berryhill serving as Second Vice President no other Board Member from the City could serve. There were no recommendations.

APPROVE WRITTEN OFFER TO PURCHASE AND SUMMARY STATEMENT OF THE BASIS FOR THE DETERMINATION OF JUST COMPENSATION: Phil NeSmith motioned to approve. James Colson seconded, motion passed. Manager Murkerson explained the CDBG grant administrator has acquired two houses for demolition on McDuffie Street 29A and 29B McDuffie will be demolished as part of the grant program. The grant purchased both structures for \$2,000. The land is not purchased and remains the property of the owner. The city is responsible for demolishing the structures and looking at various methods to accomplish the task. The purpose is to provide safe and sanitary living conditions and housing improvements in the Improvements area located within the McDuffie Street area, to improve housing conditions and remove the vacant dilapidated structures and based on negotiations and actual condition of the structure, the City has established the “Just Compensation” to be in the amount of \$500.00 for 29 A McDuffie and \$1,500.00 for 29B McDuffie.

CITY MANAGER’S UPDATES:

I have included a summary report and a detailed report about dilapidated housing and unclean lots from Codes Enforcement. We have sent out RFPs for the two addresses that have not been completed by the owner. We will complete the court process on another group in the near future.

I have included a work order synopsis for the month of January from our customer service system. These are completed work orders only.

I have also included an arrears report listing commercial customers who are behind on their bills.

The Consolidation Study Committee will meet again on Monday, February 20, 6:00 PM at the annex auditorium.

The contractor for the replacement of the gas line to H&V has started the project.

Commissioner Berryhill and I are moving forward with a Land and Water Conservation grant application for the skate park. We are weighing options as to the location of the park at this time.

The Industrial Park infrastructure project is moving forward. We now have water and wastewater service immediately adjacent to the Spec building. If we get a business in the building it will be a simple process of connecting the building services.

The nature trails at Uchee Shoals Park are about 50% complete. Mr. Les Ager marked the trails for us and we are utilizing our inmate detail to clear the paths. Mr. Ager has been an invaluable resource on this project.

Our CDBG grant administrator has acquired two houses for demolition on McDuffie Street. 29A and 29B McDuffie will be demolished as part of the grant program. The grant purchased both structures for \$2,000. The land is not purchased and remains the property of the owners. The city is responsible for demolishing the structures and we

are looking at various methods to accomplish this task. Please consider the purchase documents and approve.

I have included a response letter from EPD concerning the City's actions on Highland Ave. for your perusal. The letter stated the EPD approved the City's actions and has closed the complaint.

I have also included a synopsis page of grants we have in progress, grants we are applying for, and SPLOST projects that are being accomplished.

I have also included a GMA District 6 officer recommendation form.

Manager Murkerson reported there will be a minor clean-up on the river bank city owned property on March 17th. McGalliard Waste has agreed to provide a roll-off dumpster. The scrap metal sale funds will go back to Rivers Alive.

Better Hometown Report

Board of Directors: will meet February 21 @ 11:00 am in the Opera House. Board Chair, Jill Hardin invites any interested member of the City Commission to attend.

Promotions Committee: promoting downtown merchants, restaurants & businesses, upcoming Peaches to Beaches & 2012

Design Committee/ *Hawkinsville Historic Preservation Commission
HHPC will meet in the Opera House on Tuesday, February
@ 4:00 pm.

Historic Preservation projects:

Oral History Forum VI @ the Opera House, February 23, 2012 7:00 p.m. Topic: Black History in Pulaski County. Free event. Guest speaker, Robert Scott.

Grant Project: new Historic Tour Guide – project partnering with Hawkinsville Garden Club.

HPC Training- March 21-23 in Valdosta.

Signage Committee update – seeking funding sources to fund way finding signage for downtown. * Welcome to Hawkinsville sign sponsors will now include: Pulaski Tomorrow Leadership, United Givers & Hawkinsville Garden Club will sponsor a 2nd sign @ entryways into the city.

Farmers Market Committee: will honor Betty & Tom Brady who have served as Volunteer Market Managers since the markets started. They are retiring & we appreciate their service.

River Parks Advisory Council:

Meeting with Ocmulgee Blueway Partnership Feb. 22 @ 2:00pm.

September 28-30th Paddle event & Rivers Alive Clean up event. The Georgia Conservancy will host the paddle event & the Georgia Canoeing Association will partner.

Economic Restructuring Committee / Hawkinsville Downtown Development Authority: DDA needs funding to develop a website to promote the cotton mill farmers market. A website is needed to attract vendors and occupants for the 2 retail spaces in the market. The DDA continues to provide support as needed for the old cotton mill redevelopment as the future regional farmers market.

Better Hometown Events & meetings in February include:

2- Georgia Academy / Economic Development
6- Georgia Leadership Day @ the Capitol, Atlanta
10- Monthly Report to DCA.
21-BHT Board of Directors meets @ 11:00 a.m.

- 21- DNR, Barry Brown meeting.
- 22- Ocmulgee Blue Way Partnership meeting.
- 23 – Oral History Forum VI @ 7:00 p.m. Opera House
- 28– BHT Design Committee / HHPC meets @ 4:00 p.m.

Karen Bailey stated a great day at the Georgia Leadership Day at the Capitol in Atlanta. Hawkinsville and Pulaski County were well represented with Harley Lawson speaking. Several Ocmulgee Order members were there.

She talked about Region 6 Better Hometown meeting and grant writing workshop. She had been contacted by BHT from Gray, Georgia and on May 11th they will bring 30 people to see the projects our BHT has been involved in. February 23rd there will be a free Oral History Forum 6, Robert L. Scott will be speaking on the history of education of the African-American Man.

March 9 & 10 is Peaches To Beaches Yard Sale. Bailey stated there would be a meeting with Ocmulgee Blueway Partnership February 22nd. Ken Hardy stated he enjoyed the article in the Macon paper on Blueway.

Archway Report

Economic Development

- Archway participated in the follow up visit of the Georgia Economic Development Association's "Tourism Assessment Team" in October. A review of the Tourism team's recommendations was summarized and presented to local groups, including the Archway Steering Committee. The Archway "Hawkinsville DVD" was featured in the presentation. A Tourism plan is currently being created through the combined efforts of BHT, the Chamber, the Arts Council and Archway to coordinate and guide community tourism efforts. Archway continues to support the efforts of Pulaski Tomorrow, Ocmulgee Order, the Chamber of Commerce, Better Hometown, Rivers Alive, the Arts Council and others to promote tourism in Pulaski County.
- UGA grad students presented their plan to the Fire House Museum Committee in January. This plan is part of a federal grant proposal to restore the old Fire House, and is being coordinated by the Regional Commission and Better Home Town.
- UGA Masters of Public Administration student are working with the Chamber of Commerce to improve their web presence and provide effective communication with citizens. The project is part of the "Communities of Opportunity" priority of improving community web presence.
- Through the Co-op initiative, a plan to improve community websites through improved communication is underway. Already, a portal site (www.hawkinsville.org), recommended by the website committee, has been created and a community web site update meeting has been held. The UGA Small Business Development Center will host the "Maximum Contact" series of classes in Hawkinsville in March. These classes will support the "Communities of Opportunity" initiative to improve web presence. Please contact the Archway Office for more information.

Community Health

- Archway is working with Taylor Regional Hospital to create a Rural Medical Scholars partnership with Mercer School of Medicine. The program would be the second in the state and is

patterned after the successful pilot program in Sandersville that is coordinated by Archway Health professional Laura Gillman.

- The UGA College of Public Health has completed a needs assessment for the community at the request of the Archway Community Health Issue Work Group. Two of the focus groups have been completed. If you are interested in participating in a community health focus group, please contact the Archway office. The sessions will last about 90 minutes, and will be held at a variety of times in late January and February.
- UGA College of Public Health Archway Professional Laura Gillman spoke to the Hawkinsville Rotary Club on February 1.
- The second Communities of Opportunity (Co-Op) initiative for Hawkinsville-Pulaski County is the reduction of teenage pregnancy rates. Under the leadership of local champion, Vonnie Berryhill, the work group will implement a number of community initiatives to reduce teen pregnancy by 25% by the summer of 2013. Plans for the Teen Maze to be held March 22, 2012 are now underway. (check us out on Facebook: www.facebook.com/hhsteenmaze) If you would like to volunteer to help with the Maze, please contact the Archway office.

Government Service Delivery

- Recreation surveys produced by UGA students were included in the new school packets of every student. At the request of the Archway Partnership, students from UGA's Department of Public Administration and Policy Research will analyze this data and report the results of the survey.
- UGA students are working on a site development plan for the Recreation Department Expansion..

Housing

- Since the community has graduated from the GICH program, Archway will continue to support community housing initiatives through HURA. The last meeting was held on December 6, 2011 and it was reported that 5 locations are currently in the process of being cleared with the appropriated funds.

Leadership Development

- Training for UGA Fanning Institute certified facilitators will take place at the Sam Way Learning Center on February 7th and 14th. There are 16 participants registered for the class.
- Members of Ocmulgee Order and Pulaski Tomorrow have joined the Archway Steering Committee. The Steering committee will begin a visioning process in February to help determine future work plans.

Public Education

- Pulaski County schools participated in the Office of School Engagement/ Archway Partnership's inaugural symposium *The Power and Promise of Public Schools*. In June, Archway and the Office of School Engagement facilitated an issue work group discussion. The Executive Committee and Education issue work

group have begun a long-term collaboration with the College of Education to continue education dialogue between the community, Archway and UGA.

- The Archway Education Issue Work Group met in December to review a survey of Pulaski County parents that do not utilize the public school system in the County. The group of educators, parents and concerned citizens will begin to look at specific aspects of the educational system in 2012. The next Archway education meeting is Thursday, February 9th at 5:30 pm in the Annex.
- At the December education meeting, some great news was reported. Ninety-four (94) % of Hawkinsville High School Juniors passed the Georgia High School Writing Test as compared to 93% in the state and 91% in our 10 county region. Pulaski County Elementary School has made AYP for two years in a row and has been removed from *Needs Improvement* status.

Chamber of Commerce Report

- The Chamber Board of Directors Meeting was held on January 6, 2012 at the Pulaski Annex.
- The Board of Directors selected Amedisys as Business of the Month for January and also selected the Business of the Month for February which will be Hawkinsville Dental Associates.
- Therisa continued to work on the Young/Miss Harness Festival Pageant which will be held on February 4th at the Opera House. As previously stated the proceeds from this pageant will benefit the Chamber of Commerce.
- The Chamber organized a ribbon cutting for Snap Fitness on January 11th.
- Therisa and Kim attended a Teen Maze organizational meeting on January 11th. The Teen Maze event is scheduled for March 22nd here in Hawkinsville at the Board of Education Gym.
- The Chamber hosted the GICA-Peaches to the Beaches Membership Meeting at the Chamber Office on January 11th. Other counties included in this meeting were from Houston County, Telfair, and Coffee County. The other counties were conference in for this meeting.
- On January 26th the Teen Maze Committee met at the Board of Education for a brief meeting and walk through for the Teen Maze that will be at the Board of Education Gym.
- Therisa made site visits to the Chamber renewals for January and delivered decals for 2012.
- Kim met with Michelle Elliott and UGA student to discuss website design
- On January 17th Kim attended the Governors Workforce Development press conference concerning “Go Build Georgia”
- Kim attended Better Home Town board meeting on January 25th.

- Kim arranged the Rotary Meeting for January 25th for Rotarian Ronnie Fleeman. The guest speakers were Shelia Jones, Perry CVB director and Ellie Loudermilk, the president of the Perry Historical Society.
- Therisa along with three other judges from Middle Georgia Technical College judged the

GOAL (Georgia Occupational Award of Leadership) Competition at MGTC in Warner Robins on January 31st. The winner of this award will go to Macon in February for the

Regional competition and the winners from the regions will go to Atlanta in April for the final competition.

- New Chamber Members for January are Snap Fitness, Meherrin Ag and Chemical, and U.S. Recycling.
- Therisa and Kim continue to work on Youth Leadership, Peaches to the Beaches, and the Harness Festival.

Economic Development Report

Lee Slade reported he was still working with two older projects on the Spec. Bldg. but with the same problems, the issue of funding. Ken Hardy asked the size of the building. The speculative building is 100,000 square feet. Hardy Peanut Farms is looking for the opportunity to expand the tourism for peanuts.

FINANCE DIRECTOR'S REPORTS: Mitchell Woods handed out the financial reports for December 2011. He stated the LOST collections were 3 ½% better than last year.

COMMISSION COMMENTS:

James Colson stated Robert Scott was a classmate and he was looking forward to him speaking.

Colson stated the donated playground equipment was not of commercial quality and has started to deteriorate and wanted to know if the city could furnish some better equipment. Murkerson said after finish projects committed from SPLOST would look into it.

Colson stated that some of the streets in town are very narrow and when limbs and large piles of shrubs are placed too close to the edge a vehicle could get damaged especially when meeting another vehicle. He asked Attorney Walker who would be liable for damages to a vehicle if hit by limbs and big piles of shrubs. City could have some liability, the owner also. Manager Murkerson stated the owner needed to contact the city and will make special trip to pick up the trash.

Ken Hardy questioned the possibility of a Public Works bids rider percentage. Attorney Walker stated can not do on Public Works Contracts.

Shelly Berryhill questioned that when bids are awarded are the contractors required to have a business license. If the contractor already has a valid business license from his main domicile in the State of Georgia then not required to have one, only to provide a copy and copies of all State licenses. Berryhill stated he hoped there had been plans made not to cut the road when put in water lines at Knotty Pine. Murkerson will discuss with DOT. Berryhill reported that in regards to the bridge, GA Tech has agreed to do a DOT sponsored study that will send students to do a traffic study at apparently no cost to the city. He asked the progress of the Cotton Mill projects. Murkerson reported the plumbing and wiring being roughed in at old mill building, the other loft building tearing out old stuff, electrical and plumbing is roughed in on the Market.

Phil NeSmith had none.

Henry Cravey told Manager Murkerson would like to get the commercial accounts under control.

CITIZENS COMMENTS: A citizen questioned what would happen if a project went over the bid amount. Lance Woods, Ocmulgee Sites & Environmental explained the engineer oversees the project to be sure in compliance, line item contracts on project.

Karen Bailey stated that while she was in Atlanta Rep. Buddy Harden asked about the DOT bridge project, he is very interested.

There being no further business.

ADJOURN: Phil NeSmith motioned to adjourn. James Colson seconded, motion passed.

Chairman, Board of Commission
Hawkinsville, Georgia

ATTEST:

City Clerk