

The Board of Commissioners of the City of Hawkinsville, Georgia met in a Regular Meeting Monday, October 1, 2012 at 6:00 p.m. at City Hall with Chairman Henry Cravey presiding.

Ken Hardy gave a prayer. All pledged allegiance to the flag of the United States of America.

PRESENT: Chairman Henry Cravey, Vice-Chair James Colson, Shelly Berryhill, Ken Hardy and Phil NeSmith.

Chairman Cravey called the meeting to order and welcomed everyone.

MINUTES: Shelly Berryhill motioned to approve the minutes of the September 10, 2012 meeting with changes, HURA Hawkinsville Redevelopment Agency Appointments, in which NeSmith motioned for HURA to work through the two houses that have already been presented to the Municipal Court and use the \$4,000. in funds, if necessary for the City to demolish the two, then suspend operations of HURA for one year. Shelly Berryhill voted no, motion passed by 4 yes 1 no vote. One opposition no abstains.

LIBRARY BUDGET: Shelly Berryhill motioned to table the issue. Ken Hardy seconded, motion to table passed by yes vote by Chairman Henry Cravey, James Colson, Shelly Berryhill, Ken Hardy and Phil NeSmith. No oppositions or abstains.

AIRPORT AUTHORITY LEGISLATION: Ken Hardy motioned to approve. Shelly Berryhill seconded, motion passed by yes vote by Chairman Henry Cravey, James Colson, Shelly Berryhill, Ken Hardy and Phil NeSmith. No oppositions or abstains. Attorney David Walker stated the Authority would have no taxing abilities. He would also prepare the legislative act.

BUSINESS LICENSE: Phil NeSmith motioned to approve the application for a business license in the name of;

1. FARLEY CLEANING SEVICE
(12 Forest Hill Cir. – Toshiba Scott, owner)

James Colson seconded, motion passed by yes vote by Chairman Henry Cravey, James Colson, Shelly Berryhill, Ken Hardy and Phil NeSmith. No oppositions or abstains.

2ND READ ORDINANCE REVISION TO CHANGE THE NUMBER OF MEMBERS ON THE RECREATION BOARD: Shelly Berryhill motioned to approve. James Colson seconded, motion passed by yes vote by Chairman Henry Cravey, James Colson, Shelly Berryhill, Ken Hardy and Phil NeSmith. No oppositions or abstains.

SPEED BREAKERS ON WATSON AND ROSEWOOD STREETS: James Colson motioned approval. Phil NeSmith seconded, motion passed by yes vote by Chairman

Henry Cravey, James Colson, Shelly Berryhill, Ken Hardy and Phil NeSmith. No oppositions or abstains. Manager Murkerson explained he had sent letters to 15 residents concerning the need for speed breakers in their area and received 10 back with 7 yes and 3 no responses.

POLICY FOR UNBILLED METERED ACCOUNTS: Phil NeSmith motioned to approve the policy. Shelly Berryhill seconded, motion passed by yes vote by Chairman Henry Cravey, James Colson, Shelly Berryhill, Ken Hardy and Phil NeSmith. No oppositions or abstains.

Manager Murkerson explained that the EPD and DNR audit for the water distribution system required a policy for unbilled metered accounts, these are meters that serve the city. He stated that Bettie Solomon, Hugh Staples and Guy Smith have been attending classes for the audit preparation and with improvement to the system plus the policy will give the city a higher score on the audit.

CONTRACT WITH DEPT. OF TRANSPORTATION KNOTTY PINE DRIVE-PLANT MIX RESURFACING: Shelly Berryhill motioned to approve the contract. James Colson seconded, motion passed by yes vote by Chairman Henry Cravey, James Colson, Shelly Berryhill, Ken Hardy and Phil NeSmith. No oppositions or abstains. Manager Murkerson explained since the city had applied for a CDBG grant to improve the water system in that area DOT would send the funding to the city and the city would contract the paving work. Unfortunately the city was not awarded the grant and a contract with DOT for the resurfacing of Knotty Pine Drive was required.

OCMULGEE SITES CHANGE ORDER #2 HAWKINSVILLE RIVERWALK-PHASE 1 PROJECT NET INCREASE \$214.00: Ken Hardy motioned to approve the change order for the increase of \$214.00. James Colson seconded, motion passed by yes vote by Chairman Henry Cravey, James Colson, Shelly Berryhill, Ken Hardy and Phil NeSmith. No oppositions or abstains. The increase was for the substitution of work provided; additional grading and shallow footings were required for the two concrete pads due to slope of property and proximity to river.

RESOLUTION ADOPTING A RECORDS MANAGEMENT PLAN: Phil NeSmith motioned to adopt the resolution as required by the Georgia Records Act, O.C.G.A. 50-18-90 that all local governments adopt a Records Management Plan. James Colson seconded, motion passed by yes vote by Chairman Henry Cravey, James Colson, Shelly Berryhill, Ken Hardy and Phil NeSmith. No oppositions or abstains. The directing and coordinating all records management matters in accordance with the 2011 edition, as amended, of the "Retention Schedules for Local government Paper & Electronic Records", developed by the Georgia Secretary of State, Archives Division. Retention, storage, destruction and certification of records per the Archives Division guidelines.

BID AWARD ON DEMOLITION PROPERTY LOCATED 168 BROAD STREET: Shelly Berryhill motioned to award the bid for demolition of property located at 168 Broad Street to Lindsey Landscaping in the amount of \$9,700.00. Phil NeSmith

seconded, motion passed by yes vote by Chairman Henry Cravey, James Colson, Shelly Berryhill, Ken Hardy and Phil NeSmith. No oppositions or abstains.

CITY MANAGER'S UPDATES:

I have included a summary report about dilapidated housing and unclean lots from Codes Enforcement.

I have included a work order synopsis for the month of September from our customer service system. These are completed work orders only.

I have also included an arrears report listing commercial customers who are behind on their bills.

The Industrial Park infrastructure project is awaiting approval from DCA for the amendment.

The Consolidation Charter Commission is meeting tonight at the Courthouse Annex auditorium. I have included in your notebook the minutes from the last meeting, a copy of Charter changes made, and a schedule for the future meetings.

I have attended a public hearing regarding the proposed Solid Waste rule changes at EPD offices in Atlanta. They have made some changes to our benefit since the last hearings. However, we would still have to have a professional engineer design and plan which is estimated at around \$30,000. We would also have closure and post-closure expenses for 30 years after closure. I will attend the House of Representatives Natural Resources and Environment Committee meeting on October 10 and then the DNR Board meeting on October 24 as this process moves forward.

The Law Enforcement Report is included in your notebook. There is one violation of our indecent exposure ordinance this month.

Better Hometown Report

Better Hometown Board of Directors: meets Oct. 16 @ 11:00 am

Promotions Committee:

Meets every Thursday @ 12:00 @ Opera House

Planning meetings / 2012 downtown Harvest Fest event

Design Committee/ *Hawkinsville Historic Preservation Commission Meets Tuesday, Oct.23 @ 4:00 pm. Opera House

Historic Preservation projects:

- Hawkinsville Heritage Walking Driving Tour – project partnering with Hawkinsville Garden Club. (\$7,302.00 HPD grant)
- Old Fire House Restoration. Committee – ongoing planning.
- UGA & Archway providing technical assistance for project.

Organization Committee:

BHT BOD meets Oct.16@ 11:00 am – Opera House/

- BHT River Parks Advisory Council:
- Rivers Alive Annual Clean-up- Sept. 29.
- Georgia Conservancy paddle event Sept. 28-30
- Ocmulgee River Water Trail Partnership- meets Oct.5th @ Pulaski Co. Annex.

Economic Restructuring Committee /

Hawkinsville Downtown Development Authority:

DDA meets Oct. 4th= Farmers Market project @ cotton mill.

October 16- CLCP event @ Board of Education Fundraiser

October 26 & 27 – 2012 Hawkinsville Harvest Fest * Downtown event

Archway Report

Community Health

- Archway is part of a team working with Taylor Regional Hospital and Georgia Southern University's Jiann-Ping Hsu College of Public Health to complete a mandatory assessment of community health engagement for the IRS. The needs assessment and focus groups recently conducted by UGA's College of Public Health will be utilized, and the Community Health Issue Work Group will work with Georgia Southern to survey the community and construct a community health engagement plan with the hospital. The first community engagement meeting took place August 31, and the work with Georgia Southern is scheduled to last until June, 2013.

- Archway's Teen Pregnancy Reduction Committee hosted a Teen Maze Workshop on Tuesday, August 28 at the Pulaski County Board of Education. The workshop helped other communities in our Family Connections region and around the state plan their own Maze. Vonnie Berryhill, the Chair of this committee, led the workshop.
- Thanks to Dr. Sandra Kopacz from Taylor Regional Hospital for spending the day with me to help me better understand the health and health care in Pulaski County!

Economic Development

- The new United Pulaski website is under construction. Georgia Web Services and UGA students have been hard at work researching economic development websites and creating a new look for UP. According to the state, over 60% of new leads come directly from the community's own economic development site. Look for the new site this fall!
- The UGA Small Business Development Center (SBDC) hosted focus groups in Pulaski County on Friday, August 3rd on behalf of the Chamber. Suzanne Barnett and Josh Walton from SBDC will be assisting the Chamber this fall with social media, new member Board Training and developing a work plan for 2013. They will also work through the Chamber to provide continuing education opportunities to Hawkinsville businesses in 2013.
- UGA students from a number of disciplines will be in the community this fall to focus on developing the area's Agritourism potential. They will work with the Chamber and area businesses to create concepts for tourism, lay out the physical space, comply with safety regulations, create a business plan and a marketing concept. Students toured Hardy Farms Peanuts the week of September 10 and will develop a concept in October..

Government Service Delivery

- UGA College of Environment and Design students have presented their initial work on the design of the Uchee Shoals trail and other summer projects. Their design work will be incorporated into a new interpretive sign located at the City Boat Landing. Lee Slade spoke on behalf of the community at the College of Environment and Design and recognized the contributions of the department to Pulaski County and Hawkinsville.

Housing

- Archway will continue to support the Housing efforts of Hawkinsville and Pulaski County.
- Archway toured the Cotton Mill Lofts and Market with Ocmulgee Order in September. These beautiful new facilities should be ready to open this fall.

Leadership Development

- The 2012 Class of Pulaski Tomorrow is underway. This year's class has 18 participants. Graduation will be Tuesday, October 23 at Southern Hills Country Club. Melvin Everson will be the guest speaker. All Pulaski Tomorrow alumni and local officials are invited to attend.
- Pulaski Tomorrow will be hosting an "Opportunity Fair" on Tuesday, October 9. The purpose of the event is to educate class participants about volunteer opportunities and ways to get involved in the community. If your club or civic group would like a table at the Opportunity Fair, please contact the Archway Office.

Public Education

- The Archway Education Committee is working with UGA faculty members Dr. JoBeth Allen and Roberta Gardner this fall on community/parent engagement in the schools. Meetings with individual school committees took place in September and individual engagement activities are planned for each school.
- The next Archway Education meeting will be held in October. Look for a date to be announced soon.
- Support literacy in our community. Come out for a night of fun on Tuesday, October 16 at 6 pm at the Board of Education for "Are you smarter than a Child". Admission is \$2 and all proceeds go toward scholarships for our local CLCP. Sponsorships are still

Chamber of Commerce Report

- The Chamber Board of Directors Meeting was held on September 7, 2012 at the Pulaski Annex.

- The Board of Directors selected Middle Georgia Signs as Business of the Month for October.
- The Chamber welcomed Lance Wood (Ocmulgee Site & Environmental Svcs) as a new chamber member.
- The 2012-2013 Chamber Membership Directory has been completed.
- The chamber mailed out 5 welcome packages the month of September
- The chamber continues to promote the Harvest Fest which will be October 26-27th.
- The chamber had approximately 20 visitors and numerous phone calls during the month of September requesting tourism information, maps, and information on becoming a chamber member.
- We are receiving calls and vendors for 2013 Harness Festival.
- Follow up meeting with SBDC and Archway concerning Chamber Focus Group. As a result we will be offering Board of Directors training in the near future.
- On Tuesday, September 25th the Chamber BOD and the United Pulaski BOD received a tour of the Ocmulgee River Market and the Cotton Mill Loft.
- On two different occasions Kim and eight UGA Archway students met with Hardy Farms Peanuts to help them with an agri-tourism project.
- Working with Bobbie Clemons, Hawkinsville MAC Chairperson to coordinate a military social in Hawkinsville
- The Chamber Annual Golf Tournament was held on Thursday, September 20th. This is one of our largest fund raisers for the chamber.
- On Wednesday, September 26th, the chamber was included in a visit with community representatives from Metter to explain the Archway Partnership program.

Economic Development Report

- Working on Archway Executive Committee with active projects being; website, tourism, strategic plan for United Pulaski, leadership and community health.
- Continue to work on project for a Distribution Center at spec bldg.
- Working with local company on an expansion including a loading dock

- Working with Archway to develop an economic development strategic plan
- Working on current events for Rivers Alive and Blue Way
- Continue to work on project (Southern Comfort) which is a manufacturer of cans for Chicken of the Sea, Star Kist, and all cans for Sardines.
- Plastic Company project is still active
- Working on additional funding partners – H&V and Planters Bank
- Working on a possible retail outlet that is looking to locate in downtown Hawkinsville
- Archway Executive Committee and other community leaders met with Chamber Executives, DDA, Better Hometown , and City Officials concerning Metter, GA potentially becoming an Archway Community.

FINANCE DIRECTOR'S REPORTS: Mitchell Woods handed out the financial reports for August, 2012. He reported gas volumes up due to Industrial Sales. The LOST collections are up by 1.25% from last year.

COMMISSION COMMENTS:

James Colson stated he had received numerous complaints about golf carts riding on local streets and questioned whether the city had rules and regulations for this. Only rules known are not allowed on State roads.

Ken Hardy had none.

Henry Cravey thanked all involved in the Rivers Alive Clean Up this past weekend.

Shelly Berryhill had none.

Phil NeSmith had none.

CITIZENS COMMENTS: Mr. Green stated the crape myrtle bush had been trimmed, but needed to be trimmed on the sidewalk side. The bush is located at the corner of Merritt and S. Dooley Street. Manager Murkerson would have Public Works to check to see what needed to be trimmed away.

There being no further business.

EXECUTIVE SESSION: Phil NeSmith motioned to go into an Executive Session to discuss Personnel and Real Estate. Shelly Berryhill seconded, motion passed by yes vote by Chairman Henry Cravey, James Colson, Shelly Berryhill, Ken Hardy and Phil NeSmith. No oppositions or abstains.

The time was noted at 6:38 p.m.

The meeting was reopened. The time was noted at 7:02 p.m.

CONTRACT WITH C & H PIPELINE NATURAL GAS ISSUES: Shelly Berryhill motioned to approve a contract with C & H Pipeline to fix seven natural gas leaks, an issue following Public Service Commission protocol, for the cost of \$150.00 per hour, directing Chairman Henry Cravey to sign all documents

There being no further business.

ADJOURN: Shelly Berryhill motioned to adjourn. Phil NeSmith seconded, motion passed unanimously.

Chairman, Board of Commission
Hawkinsville, Georgia

ATTEST:

City Clerk