

The Board of Commissioners of the City of Hawkinsville, Georgia met in a Regular Meeting Monday, September 10, 2012 at 6:00 p.m. at City Hall with Chairman Henry Cravey presiding.

PRESENT: Chairman Henry Cravey, Vice-Chair James Colson, Shelly Berryhill, Ken Hardy and Phil NeSmith.

Henry Cravey gave a prayer. All pledged allegiance to the flag of the United States of America.

MINUTES: Shelly Berryhill motioned to approve the minutes of the August 6, 2012 Regular Meeting. Phil NeSmith seconded, motion passed by yes vote by Chairman Henry Cravey, James Colson, Shelly Berryhill, Ken Hardy and Phil NeSmith. No oppositions or abstains.

MINUTES: Shelly Berryhill motioned to approve the minutes of the August 31, 2012 Called Meeting. Ken Hardy seconded, motion passed by yes vote by Chairman Henry Cravey, James Colson, Shelly Berryhill, Ken Hardy and Phil NeSmith. No oppositions or abstains.

(HURA) HAWKINSVILLE REDEVELOPMENT AGENCY APPOINTMENTS:

Phil NeSmith motioned for HURA to work through the two houses that have already been presented to the Municipal Court and use the \$4,000. in funds if necessary for the City to demolish the two, then suspend operations of HURA for one year. Ken Hardy seconded, motion passed by yes vote by Chairman Henry Cravey, James Colson, Shelly Berryhill, Ken Hardy and Phil NeSmith. No oppositions or abstains. No appointments were made to fill Post 1, 5, 6 or 7 and no appointment was made for a Chairman of the HURA Agency. The HURA budget funds for the 2012/2013 year have been reduced to \$12,000.00.

BUSINESS LICENSE: Shelly Berryhill motioned to approve a business license application in the name of;

1. BIG GREEN CAPATILLAR
(60 Laurel Hill Rd. – mobile gym on wheels, Tara Hyte)

Ken Hardy seconded, motion passed by yes vote by Chairman Henry Cravey, James Colson, Shelly Berryhill, Ken Hardy and Phil NeSmith. No oppositions or abstains.

PLANNING & ZONING BOARD REAPPOINTMENTS: Shelly Berryhill motioned to reappoint the following members to the Planning & Zoning Board for another 2 year term;

Post 1 Dana Grinstead
Post 3 Larry Dunaway
Post 4 Gregory Brown
Post 5 Max Kilgore

Phil NeSmith seconded, motion passed by yes vote by Chairman Henry Cravey, James Colson, Shelly Berryhill, Ken Hardy and Phil NeSmith. No oppositions or abstains.

HAWKINSVILLE DEVELOPMENT AUTHORITY REAPPOINTMENT: Phil NeSmith motioned to reappoint the following members to the Hawkinsville Development Authority for another 2 year term;

Post 2 Ramsey Way
Post 4 Robert Krueger

Shelly Berryhill seconded motion passed by yes vote by Chairman Henry Cravey, James Colson, Shelly Berryhill, Ken Hardy and Phil NeSmith. No oppositions or abstains.

DOWNTOWN DEVELOPMENT AUTHORITY REAPPOINTMENT: Shelly Berryhill motioned to reappoint the following member to the Downtown Development Authority for another 6 year term;
Richard Coley

James Colson seconded, motion passed by yes vote by Chairman Henry Cravey, James Colson, Shelly Berryhill, Ken Hardy and Phil NeSmith. No oppositions or abstains.

LIBRARY BUDGET: There was some discussion concerning the library budget increase request of \$13,413. with the county paying ½ leaving the balance of \$6,706. to cover the cost of health insurance for employees. Henry Cravey suggested the city offer ground maintenance through the prison detail, that perhaps there should be 3 employees working 15 hours each which could save approximately \$8,900. because would not have to provide insurance. Ken Hardy motioned to table the issue. Phil NeSmith seconded, motion to table passed by yes vote by Chairman Henry Cravey, James Colson, Ken Hardy and Phil NeSmith. Shelly Berryhill abstained because his Mother is a part time employee for the library. No oppositions, one abstain.

1ST READ ORDINANCE REVISION TO CHANGE THE NUMBER OF MEMBERS ON THE RECREATION BOARD: Manager Murkerson read the ordinance revision which stated the number of members would change from 9 to 5 with the county appointing 3 and the city appointing 2 members. The 2nd reading for approval will be on next regular meeting agenda. No further action was taken.

RESOLUTION HOTEL/MOTEL TAX REVISION: Shelly Berryhill motioned to adopt the Resolution requesting passage of local legislation authorizing the increase in the Hotel/Motel tax rate to 8%. Phil NeSmith seconded, motion passed by yes vote by Chairman Henry Cravey, James Colson, Shelly Berryhill, Ken Hardy and Phil NeSmith. No oppositions or abstains.

AIRPORT AUTHORITY LEGISLATION: After a brief discussion Commissioners requested City Attorney Walker to make some changes to the wording. Phil NeSmith motioned to table. ShellyBerryhill seconded, motion to table passed by yes vote by Chairman henry Cravey, James Colson, Shelly Berryhill, Ken Hardy and Phil NeSmith. No oppositions or abstains.

CLOSE DOOLEY STREET BETWEEN 2nd AND 3rd STREET ON OCTOBER 20, 2012: Shelly Berryhill motioned to close Dooley Street between 2nd and 3rd for that date. Phil NeSmith seconded, motion passed by yes vote by Chairman Henry Cravey, James Colson, Shelly Berryhill, Ken Hardy and Phil NeSmith. No oppositions or abstains.

CITY MANAGER'S UPDATES:

I have included a summary report about dilapidated housing and unclean lots from Codes Enforcement.

I have included a work order synopsis for the month of August from our customer service system. These are completed work orders only.

I have also included an arrears report listing commercial customers who are behind on their bills.

The Industrial Park infrastructure project is now about 95% percent complete. Per advice from our engineer we are considering installing another main down 341 to the west entrance of the park to tie in with the system recently installed in the park. The engineer recommends this method of addressing water flow and pressure rather than the pumping station. The amendment for this project has been submitted to DCA for approval.

The River walk project is complete. The contractor will remove the silt fence when the planted ground cover has been established.

The Anderson Acres paving project is complete.

The Consolidation Charter Commission is meeting tonight at the Courthouse Annex auditorium. I have included in your notebook the minutes from the last meeting, a copy of Charter changes made, and a schedule for the future meetings.

We have lost three employees, one in Public Works, one in Utilities and one in Plant Operations. We will be filling those positions shortly. We have one temporary employee filling in for Brenda and Tony Brady.

Please remember the Middle Georgia Regional Commission annual meeting on October 11. Let the City Manager know and I will get you registered to attend.

LAW ENFORCEMENT: Pulaski County Sheriff Billy Cape and Investigator Robert McGriff were present to answer any questions. Sheriff Cape stated he had held a staff meeting last Thursday and now know what the city is looking for concerning the baggy pants violation. He felt that business owners should put up their on signs about this, just like most signs that state No Shoes, No Shirts, No Service. He also suggested that when a business license application is presented, the city should require a background check on the applicant. City Attorney Walker would research this. Commissioners asked Cape and McGriff their thoughts of Judge Mullis, was he too lineate on Defendants and fine collections, did they need to look at a Prosecuting Attorney instead of a Defense Attorney to judge over the Municipal Court. No further comments were made.

BETTER HOMETOWN REPORT:

Board of Directors meets Sept. 18 @ 11:00 am

Promotions Committee:

Meets every Thursday @ 12:00 @ Opera House

Planning meetings / 2012 downtown Harvest Fest event

Design Committee/ *Hawkinsville Historic Preservation Commission Meets Tuesday, Sept. 25 @ 4:00 pm. Opera House

Historic Preservation projects:

- Hawkinsville Heritage Walking Driving Tour – project partnering with Hawkinsville Garden Club. (\$7,302.00 HPD grant)
- Old Fire House Restoration. Committee – ongoing planning.
- UGA & Archway providing technical assistance for project.

Organization Committee:

- BHT River Parks Advisory Council: Ocmulgee River Water Trail Partnership- next meeting Oct. 5th @ Pulaski Co. Annex.

Economic Restructuring Committee /

Hawkinsville Downtown Development Authority:

DDA meets Oct. 4th= Farmers Market project @ cotton mill.

September is LITERACY MONTH

September BHT Schedule of events:

3- Holiday

4- Historic Tour Guide mtg. /work on project /grant

5 - Historic Tour Guide mtg. /work on project /grant

6- 10 am @ Annex - City/County - Work Planning mtg. w/Rob Smith MGRC

6- 12:00 pm– Promotion Committee

6- 3:00 pm– Paddle Event committee mtg. w/Bryan Schroeder/GA
Conservancy

6- 4:00 pm–Paddle event – Radio Interview & ComSouth filming @ WQXI
radio

6- 6:00 – 7:30pm– Paddle event – Live radio interview & ComSouth filming
@ Steak House

7- Historic Tour Guide

- 8- KLB in Ft. Valley / promoting Harvest Fest events *Saturday.
- 9- Planning /Pulaski Tomorrow Facilitating class * Sunday
- 10- 12:00 pm– Harvest Fest mtg. @ BOE
- 10 – 6:00 pm – City Commission mtg.
- 11 – Historic Tour Guide project
- 11- 5:30 pm– 9:00 pm – KLB facilitating Pulaski Tomorrow class
- 12 - Historic Tour Guide project
- 13 Historic Tour Guide project
- 13- 12:00 pm @ MGTC / CLCP
- 14 – Historic Tour Guide project / office
- 17- 12:00 pm– 4:30 pm / MGTC *Open House
- 17 – 5:00 pm RAFB
- 18 –11:00 am- BHT BOD mtg.
- 19 – Historic Tour Guide project /office
- 20- 9:00 am – 2:00 pm - RAFB
- 21- 12:00 pm -BHT Promotion Committee
- 21- *Annual Leave / KLB*
- 24 – KLB in Savannah / TCSG conference (MGTC Board members)
- 25- KLB in Savannah / TCSG conference (MGTC Board members)
- 26 – KLB in Savannah / TCSG conference (MGTC Board members)
- 27 – Historic Tour Guide project / office
- 28 – GA Conservancy Paddle event
- 29 – KLB - Rivers Alive Cleanup & GC paddle event * Saturday
all day & evening Program / KLB
- 30 – KLB - GA Conservancy paddle event * Sunday

ARCHWAY REPORT:

Community Health

- Archway is part of a team working with Taylor Regional Hospital and Georgia Southern University’s Jiann-Ping Hsu College of Public Health to complete a mandatory assessment of community health engagement for the IRS. The needs assessment and focus groups recently conducted by UGA’s College of Public Health will be utilized, and the Community Health Issue Work Group will work with Georgia Southern to survey the community and construct a community health engagement plan with the hospital. The first community engagement meeting took place August 31, and the work with Georgia Southern is scheduled to last until June, 2013.
- Archway’s Teen Pregnancy Reduction Committee hosted a Teen Maze Workshop on Tuesday, August 28 at the Pulaski County Board of Education. The workshop helped other communities in our Family Connections region and around the state plan their own Maze. Vonnie Berryhill, the Chair of this committee, led the workshop.

Economic Development

- The new United Pulaski website is under construction. Georgia Web Services and UGA students have been hard at work researching economic development websites and creating a new look for UP. According to the state, over 60% of new leads come directly from the community’s own economic development site. Look for the new site this fall!
- The UGA Small Business Development Center (SBDC) hosted focus groups in Pulaski County on Friday, August 3rd on behalf of the Chamber. The Chamber is trying to better serve the needs of local business by listening to the community’s input and designing

a new website to promote local businesses. Information from this report will help identify valuable services and benefits.

- UGA students from a number of disciplines will be in the community this fall to focus on developing the area's Agritourism potential. They will work with the Chamber and area businesses to create concepts for tourism, lay out the physical space, comply with safety regulations, create a business plan and a marketing concept. Students will tour Hardy Farms Peanuts the week of September 10 to learn more about local agriculture.

Government Service Delivery

- UGA College of Environment and Design students have presented their initial work on the design of the Uchee Shoals trail and other summer projects. Their design work will be incorporated into a new interpretive sign located at the City Boat Landing. Lee Slade spoke on behalf of the community at the College of Environment and Design and recognized the contributions of the department to Pulaski County and Hawkinsville.

Housing

- Since the community has graduated from the GICH program, Archway will continue to support community housing initiatives through HURA. At the last meeting, it was reported that locations are currently in the process of being cleared as funds are available.

Leadership Development

- The 2012 Class of Pulaski Tomorrow is underway. This year's class has 18 participants. Graduation will be Tuesday, October 23 at Southern Hills Country Club. Melvin Everson will be the guest speaker. All Pulaski Tomorrow alumni and local officials will be invited to attend.
- Pulaski Tomorrow will be hosting an "Opportunity Fair" on Tuesday, October 9. The purpose of the event is to educate class participants about volunteer opportunities and ways to get involved in the community. If your club or civic group would like a table at the Opportunity Fair, please contact the Archway Office.
- Congratulations to Pulaski Tomorrow members Tyler Jenkins, Nevin Shennett and Jeff Tarver. They have mentored over 60 young men this summer in the 1st Hawkinsville Hoops League. This program combines basketball, food and fellowship with meaningful classroom activity. Come support the Hoops League on Friday, August 10th as they play their Championship game at Middle Georgia Tech's new gym in Warner Robins.

Public Education

- The Archway Education Committee is working with UGA faculty members Dr. JoBeth Allen and Roberta Gardner this fall on community/parent engagement in the schools. Meetings with individual school committees are scheduled for September 13 and 14. Community education meetings will be held every nine weeks around report card time.

CHAMBER OF COMMERCE REPORT:

- The Chamber Board of Directors Meeting was held on August 3, 2012 at the Pulaski Annex.

- The Board of Directors selected PlantersFirst as Business of the Month for September.
- The Chamber welcomed PY Electric as a new chamber member.
- Kim continues to speak with representatives from project CalStar for potential project in spec building.
- The 2012-2013 Chamber Membership Directory has been completed.
- The chamber mailed out 3 welcome packages the month of August.
- The chamber continues to promote the Harvest Fest which will be October 26-27th.
- The chamber had approximately 25 visitors and numerous phone calls during the month of August requesting tourism information, maps, and information on becoming a chamber member.
- We are receiving calls and vendors for 2013 Harness Festival.
- Nine chamber members attended the Chamber Focus Group meeting which was facilitated by SBDC. This was an effort to help gain insight into what programs and activities the chamber members would like.
- Kim attended Magnolia Midlands Travel Association meeting on August 16th in McRae
- Kim and Archway met with Hardy Farms Peanuts to help them with an agri-tourism project.
- The chamber elected four members to take a tour of WRAB. This tour was conducted on August 28th
- Working with Bobbie Clemons, Hawkinsville MAC Chairperson to coordinate a military social in Hawkinsville
- Working on Annual Golf Tournament which will be held at Southern Hills on September 20th.

ECONOMIC DEVELOPMENT REPORT:

- Working on Archway Executive Committee with active projects being; website, tourism, strategic plan for United Pulaski, leadership and community health.
- Continue to work on project for a Distribution Center at spec bldg.
- Working with another local company on an expansion including a loading dock
- Combining efforts of Chamber, Better Hometown, Arts Council and Archway on strategic plan for our tourism projects.
- Working with Ken Lavet with IDIOM on major motion picture to feature Hawkinsville
- Working on future events for Rivers Alive and Blue Way
- Continue to work on project (Southern Comfort) which is a manufacturer of cans for Chicken of the Sea, Star Kist, and all cans for Sardines.
- Working on Agri-Tourism project.

- Plastic Company project is still active
- Working on additional funding partners – H&V and Planters Bank
- At present time not very confident about our chances to land project CalStar
- Working on a possible retail outlet that is looking to locate in downtown Hawkinsville

FINANCE DIRECTOR’S REPORTS: Mitchell Woods handed out the financial reports for July 2012. He stated industrial gas sales had picked up. In the prior fiscal year industrial gas sales were down due to the prison sales volume being down. This fiscal year the industrial sales will compare the reduced sales volume at the prison. The LOST collections are 2 1/2% more than last year

COMMISSION COMMENTS:

James Colson had none.

Ken Hardy had none.

Shelly Berryhill asked about the water tap to the Cotton Mill Lofts. Manager Murkerson said that the tap was complete.

He asked about the Satterfield house on Broad Street. Murkerson stated it was one of the houses presented to the Municipal Court.

Berryhill reminded all of the Middle Georgia Regional Development annual meeting to be held at Lake Tobesofkee on Thursday October 11, 2012.

Berryhill also said the city had been contacted again this year about Constitution Day. He felt the city didn’t have the funds this year to do it, so he contacted Buddy Harden and he will do the presentation to all the Pulaski County 5th graders on September 17, 2012

Phil NeSmith had none.

Henry Cravey stated there had been a number of complaints about the meter readings.

Murkerson told Commissioners he had been helping the Meter Reader and he was very adamant about reading all meters correctly. He stated he had looked into the cost of the equipment for automatic meter reading, back some time ago and the cost was estimated at \$400,000.. Very possible could apply for a loan for this. Woods stated could look at SPLOST dollars in the next round. Attorney Walker said the City of Perry had done this in stages.

Phil NeSmith stated he had looked at the UTV All Terrain Vehicle the Fire Dept. has and would consider looking at a Case IH Scout and compare it with the Electric Vehicle.

Phil NeSmith discussed the possibility of acquiring additional property for the airport, with a portion of acreage for the airport and a portion for an industrial park. No further action or discussion was made on this issue.

There being no further business.

ADJOURN: Shelly Berryhill motioned to adjourn. Phil NeSmith seconded, motion passed unanimously.

Chairman, Board of Commission
Hawkinsville, Georgia

ATTEST:

City Clerk