

The Board of Commissioners met in a Regular Meeting, Monday January 7, 2013 immediately following the Organizational Meeting at 6:00 p.m. at City Hall with Chairman James Colson presiding.

**COMMISSION PRESENT:** Chairman James Colson, Vice-Chair Ken Hardy, Shelly Berryhill, Henry Cravey and Phil NeSmith.

Chairman Colson called the meeting to order.

**PRESENTATION OF AUDIT FOR YEAR ENDING JUNE 30, 2012:** Bob Bennett of Giddens, Bennett & Company, P.C. presented in detail the 2011-2012 audit report, pointing out some specific areas. Mr. Bennett stated the financial statements present fairly, in all material respects. The governmental wide financial statements were reported under GASB34 requirements. Bennett stated the city had been very diligent in meeting its budget and financial compliance. He commended management for being very close on the original and final budget, a sound footing financially. There were no required adjustments and no disagreements with management. He was very impressed with the quick and accurate records provided. Commissioners thanked Mr. Bennett for his presentation.

Shelly Berryhill motioned to accept the audit as presented. Henry Cravey seconded, motion passed by yes vote by Chairman James Colson, Ken Hardy, Shelly Berryhill, Henry Cravey and Phil NeSmith. No oppositions or abstains.

**MINUTES:** Phil NeSmith motioned to approve the minutes of the December 3, 2012 Regular Meeting. Henry Cravey seconded, motion passed by yes vote by Chairman James Colson, Ken Hardy, Shelly Berryhill, Henry Cravey and Phil NeSmith. No oppositions or abstains.

**MINUTES:** Shelly Berryhill motioned to approve the minutes of the December 28, 2012 Called Meeting. Phil NeSmith seconded, motion passed by yes vote by Chairman James Colson, Ken Hardy, Shelly Berryhill, Henry Cravey and Phil NeSmith. No oppositions or abstains.

#### **REAPPOINT POST 7 TO HAWKINSVILLE HISTORIC PRESERVATION**

**COMMISSION:** Phil NeSmith motioned to re-appoint Darrell Brown to Post 7 of the Hawkinsville Historic Preservation Commission for a three (3) year term. Ken Hardy seconded, motion passed by yes vote by Chairman James Colson, Ken Hardy, Shelly Berryhill, Henry Cravey and Phil NeSmith. No oppositions or abstains. Current term expired January 4, 2013

#### **REAPPOINT POST 3 HAWKINSVILLE HISTORIC PRESERVATION**

**COMMISSION:** Phil NeSmith motioned to re-appoint William E. Coleman, M.D. to Post 3 of the Hawkinsville Historic Preservation Commission for a three (3) year term. Ken Hardy seconded, motion passed by yes vote by Chairman James Colson, Ken Hardy, Shelly Berryhill, Henry Cravey and Phil NeSmith. No oppositions or abstains. Current term will expire February 5, 2013.

#### **APPROVE THE APPLICATION FOR A BUSINESS LICENSE:**

Ken Hardy motioned to approve the application for a business license in the name of

1. SOUTH GEORGIA TITLE PAWN, INC.  
(153 Commerce St.- title pawn and consignments, Brad Metz, owner)

Shelly Berryhill seconded, motion passed by yes vote by Chairman James Colson, Ken Hardy, Shelly Berryhill, Henry Cravey and Phil NeSmith. No oppositions or abstains.

#### **CITY MANAGER'S UPDATES:**

I have included a summary report about dilapidated housing and unclean lots from Codes Enforcement.

I have included a work order synopsis for the month of December from our customer service system. These are completed work orders only.

I have also included an arrears report listing commercial customers who are behind on their bills.

City staff, Harp & Associates staff and JONG staff are working jointly to answer the PSC inspection report. We were not assessed a monetary fine but there are several issues that we will address immediately. Most of these issues are describing documentation omissions or errors. The suggestion from JONG staff is to replace a section of pipeline along Broad Street to address the leaks reported. Several of the issues have been addressed and completed. I will distribute copies of our response when we have it completed before January 31, 2013. I have included a copy of the PSC report in your notebook.

We have submitted our LMIG grant application to DOT and I have included the streets we have asked to be funded in your notebook. The funding amount requested is the allocated grant dollars (\$42,934.89) plus our 30% match (\$12,880.47). We plan to submit an RFP with Pulaski County and Houston County to enable us to receive a better contractor price for a bundled project.

I have been in contact with Ms. Connie Bryant at Middle Georgia Community Mental Health Center and she is to contact me when her supervisor can come to Hawkinsville to look at the mobile classrooms that are available.

The City of Hawkinsville will observe Martin Luther King, Jr. Day on Monday, January 21, 2013.

#### **Hawkinsville Better Hometown:**

##### Organization Committee:

\*Better Hometown Board of Directors:

Meets the last Tuesday in January @ 11:00 am

We will partner with the City & COC & other local organizations to host the Heart & Soul bus tour in April.

##### Design Committee:

\*Hawkinsville Historic Preservation Commission

Meets Monday January 7, 2013 for a called meeting @ 4:00 pm. Opera House.

##### Historic Preservation projects:

- Hawkinsville Heritage Walking Driving Tour – (\$7,302.00 HPD grant). \*remainder of grant was received in Dec.
- Old Fire House Restoration.
- Committee involved in ongoing planning.  
MGRC Preservation Planner Kristi Harpst, UGA Grad Student Mario Cambardella, Archway, Michelle Elliott & (Jack Pyburn) Architect- providing technical assistance for project.

##### Promotions Committee:

- Planning 2013 Harvest Fest ~Pigs & Produce BBQ Championship to be held October 25 & 26, 2013.

##### Economic Restructuring Committee:

\*Hawkinsville Downtown Development Authority:

DDA still in search of a Market Manager

#### **Archway Report:**

##### Leadership Development

- If you know anyone interested in participating in the 2013 Pulaski Tomorrow class, please have them contact Pulaski Tomorrow at (478)783-LEAD or visit the Pulaski Tomorrow Facebook page.
- Welcome to new Pulaski Tomorrow Chairman Robert Herman. Robert replaces outgoing Chair Harley Lawson. Harley was the first Pulaski Tomorrow chair and has served for three years. Thank you for your service and leadership, Harley.
- Faculty members from the UGA Masters of Arts in Nonprofit Organizations (MNPO) are currently working with Pulaski Tomorrow to establish independent non-profit status.
- Faculty members from the Fanning Institute for Leadership Development will be working this year with Pulaski Tomorrow to develop youth leadership opportunities in Pulaski County.
- The next Pulaski Tomorrow Steering Committee meeting is Thursday, January 31 @8:30 A.M in the Pulaski County Annex. All members, alumni and prospective members are invited to attend.

#### Community Health

- The next Community Health Meeting will be held on Tuesday, January 15, at 10 AM in the Sam Way Learning Center, Middle Georgia Technical College. Dr. Stuart Tedders, from Georgia Southern University, will be presenting a comprehensive community health assessment based on local focus groups and hundreds of community surveys. For the next six months, this group will meet develop a community engagement plan with Taylor Regional Hospital. If you would like to be part of this group, contact the Archway office or plan to attend the meeting on the 15<sup>th</sup>.
- Archway is part of a team working with Taylor Regional Hospital and Georgia Southern University's Jiann-Ping Hsu College of Public Health to complete a mandatory assessment of community health engagement for the IRS. The needs assessment and focus groups recently conducted by UGA's College of Public Health will be utilized, and the Community Health Issue Work Group will work with Georgia Southern to survey the community and construct a community health engagement plan with the hospital. Community survey data will be presented to the engagement committee on January 15. Shelly Berryhill represents the City on this Committee.

#### Economic Development

- UGA students from the Masters of Public Administration (MPA) program surveyed economic development and Chamber of Commerce websites. After their work was completed, Grady College of Journalism students crafted new copy for the UP and Chamber websites that reflected current standards. Georgia Web Services is working to update these sites with the new materials.
- Suzanne Barnett and Josh Walton from SBDC will be assisting the Chamber this spring with new member Board Training and developing a work plan for 2013. They will also work through the

Chamber to provide continuing education opportunities to Hawkinsville businesses in 2013.

- UGA students from a number of different schools and colleges have been working all fall with Hardy Farms to develop an agritourism concept. Their plan will be presented later this month. It is hoped that this will serve as a prototype for the development of more local agritourism venues.

#### Government Service Delivery

- UGA College of Environment and Design students have presented their initial work on the design of the Uchee Shoals trail and other summer projects. Their design work will be incorporated into a new interpretive sign located at the City Boat Landing. Lee Slade spoke on behalf of the community at the College of Environment and Design and recognized the contributions of the department to Pulaski County and Hawkinsville.

#### Housing

- Archway will continue to support the Housing efforts of Hawkinsville and Pulaski County.

#### Public Education

- The Hawkinsville High School Art Club visited the Georgia Museum of Art on the UGA campus on November 7. The group toured the exhibits and had a hands-on art experience at the Museum. The tour is part of the Museum's "Adopt-a- Bus" program that provides transportation and a museum experience for Georgia students. The Club is advised by Randy Colson.
- UGA College of Education faculty members JoBeth Allen presented information about neighborhood based tutoring and enrichment programs to the Education Committee in December.
- A meeting is being organized to explore the possibility of establishing a Boys and Girls Club in Pulaski County. If you are interested in being a part of this effort, please contact the Archway Office.

#### **Hawkinsville/Pulaski County Chamber of Commerce:**

- The Chamber of Commerce Annual Downtown Open House and Christmas Parade was held on Saturday, December 1<sup>st</sup>. This year was the largest amount of entries in several years.
- The monthly Board of Directors Meeting was held on Friday, December 7<sup>th</sup>. This meeting included our new in coming directors as well as our outgoing directors. The upcoming Harness Festival was discussed extensively during this meeting. The board also took a tour of the 911 building.
- Therisa, Kim, Lee, Brad, Travis and Dan Ater met on Tuesday, December 18<sup>th</sup> for a short preliminary meeting to discuss the date for the Harness Festival and also a few changes for 2013. These suggested changes will be presented to the Harness Festival Committee during the next meeting.
- The Board of Directors selected Dairy Queen for BOM for January.
- We are receiving calls and vendors for 2013 Harness Festival.

- Therisa participated with a panel of five other judges at Middle Georgia Technical College on Tuesday, December 4<sup>th</sup> to select the local GOAL winner. This student will participate in the region competition later this year for a chance to become the region and possibly the state winner.
- On Wednesday, December 19<sup>th</sup> the Chamber Board of Directors presented Hardy Farms with the Business of the Month recognition.
- On Friday, December 7<sup>th</sup> Kim met with Lori Hennesey regarding Agri-Tourism projects and state initiatives

**United Pulaski Economic Development:**

- Working on Archway Executive Committee with active projects being; website, tourism, strategic plan for United Pulaski, leadership and community health.
- Continue to work on project for a Distribution Center at spec bldg.
- Working with local company on an expansion including a loading dock
- Working with Archway to develop an economic development strategic plan
- Working on current events for Rivers Alive and Blue Way.
- Lee is working on a new prospect which is a plastic recycling company from New York.
- Working on a possible retail outlet that is looking to locate in downtown Hawkinsville

**FINANCE DIRECTOR'S REPORTS:** Mitchell Woods presented the financial reports for November 2012. He reported that natural gas sales were down from last year. The LOST were up by 3% from last year.

Shelly Berryhill commended Woods for his great work with the City's financials.

**COMMISSION COMMENTS:**

James Colson asked about the playground equipment for Colson Park. Manager Murkerson stated Kaboom will verify payment and then will send equipment.

Ken Hardy asked about the Inert Landfill Rulings. Murkerson stated he will attend the next meeting on this issue, but as it stands if the City maintains an Inert Landfill will have to be licensed as Solid Waste Landfill, unless EPD changes their ruling. The City will have to close the current Inert Landfill. Are considering stock piling concrete to be used as crush & run for street repairs. It was suggested to talk with Chuck Southerland concerning this.

Henry Cravey asked about a pothole on North Dooley Street. Murkerson stated it would be fixed.

Shelly Berryhill had none.

Phil NeSmith had none.

**CITIZENS COMMENTS:**

Newly elected Pulaski County Commissioner M.A. Butch Hall was present and thanked the Commissioners for a job well done and they could call on the County anytime.

There being no further business.

**EXECUTIVE SESSION:** Shelly Berryhill motioned to go into an executive session to discuss Personnel. Phil NeSmith seconded, motion passed by yes vote by Chairman James Colson, Ken Hardy, Shelly Berryhill, Henry Cravey and Phil NeSmith. No oppositions or abstains.

The time was noted at 6:45 p.m.

The meeting was reopened. The time was noted at 7:03 p.m.

There being no further business.

**ADJOURN:** Henry Cravey motioned to adjourn. Shelly Berryhill seconded, motion passed unanimously.

---

Chairman, Commission

Hawkinsville, Georgia

ATTEST:

---

City Clerk